How To Set Up Wash Information For Your School In CrownSIS

Understanding WASH Information in Schools

WASH stands for Water, Sanitation, and Hygiene. It's a critical component in ensuring a safe and healthy learning environment in schools. Proper WASH facilities, including clean drinking water, gender-segregated and accessible toilets, and handwashing stations, contribute to the overall well-being of students and staff. WASH information in a school typically includes details about the availability and condition of these facilities, and it plays a crucial role in assessing and improving school infrastructure.

Setting Up WASH Information in CrownSIS

To accurately record and manage the WASH information of your school in CrownSIS, you'll need to set some initial parameters and then enter the specific details about your school's facilities. Below is a step-by-step guide to help you through the process.

Step 1: Set Parameters for WASH Information

Before you can enter the WASH information, you must define the types of toilets and their accessibility within your school.

1. # Navigate to Settings:

   - Go to the **Settings** section from the navigation menu.

2. # Add Toilet Type and Accessibility:

   - Under the **List of Values** , you'll need to add different toilet types and their accessibility options. For example, you might add values like *Female Toilet* , *Male Toilet* , and *Common Toilet*.
   - To add a value, select the relevant category, such as **Common Toilet Accessibility** .



1. # Add New Accessibility:

   - Click on **Add New Accessibility**.



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 * Enter the name of the accessibility option, such as "Wheelchair Accessible" or "Near Classroom," and click **Submit.**![](https://lh7-rt.googleusercontent.com/slidesz/AGV_vUdTC6sAabgnhUufy4lghYiv7BjsFdo-smHbAfCkuIR_7zqWLk2kfIfnqAc3qQssYTSJS2dJsPqAPmkwO9Nwc0dJfkA6U8AP-com7qonnZb1sHBE1gzablofHXBkgY-qKgrip9wu24EjqgN5KxtyjyHPosWDBYSv=s2048?key=SEVS9Kbd7dPGixSIR36dtg)
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This setup ensures that you have all necessary options available when entering the WASH information for your school.

Step 2: Enter WASH Information for the School

With the parameters set, you can now proceed to input the actual WASH information.

1. # Navigate to School Information:

   - From the main navigation menu, go to **Schools**.
   - Select **School Information** from the list.

2. # Access WASH Information:

   - In the left-hand menu, choose **WASH Information**.



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* Click on **Edit Information** to open the form in an editable format.
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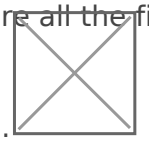
3. # Fill in the WASH Details:

   - Enter the required information about the water, sanitation, and hygiene facilities in your school. This includes the number and type of toilets, their accessibility, availability of handwashing stations, and other relevant data.
   - Make sure all the fields are filled out accurately to reflect the current status of the facilities.

4. # Save Your Entries:

   - Once you've completed the form, click **Update** to save the information.



Congratulations! You have successfully set up the WASH information for your school in CrownSIS. This data will help ensure that the school's facilities are up to standard and will assist in any future assessments or improvements needed in the school's infrastructure.

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