

List Of Values

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How To Add Common Toilet Accessibility Under List Of Value In Settings

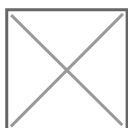
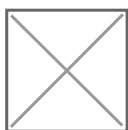
A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

To add Common Toilet Accessibility Type, navigate to:

Menu Bar >> Settings >> List of Values

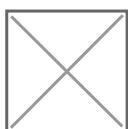
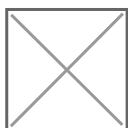
Click '**+ Add Common Toilet Accessibility Type**'.

Fill in the Toilet Type and click Submit



Note: You must fill in the actual functional toilet types you have in your school to provide accurate information to parents

Once saved, the data will look like this:



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add Common Toilet Type Under List Of Value In Settings

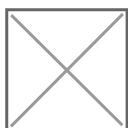
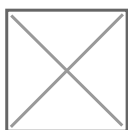
A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

To add Common Toilet Type, navigate to:

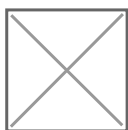
Menu Bar >> Settings >> List of Values

Click '+ **Add Common Toilet Type**'.

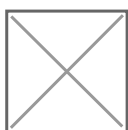
Fill in the Toilet Type and click Submit



Note: You must fill in the actual functional toilet types you have in your school to provide accurate information to parents



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add Female Toilet Accessibility Under List Of Value In Settings

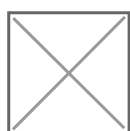
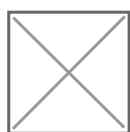
A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

To add Female Toilet Accessibility Type, navigate to:

Menu Bar >> Settings >> List of Values

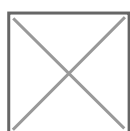
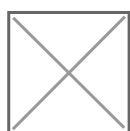
Click '**+ Add Female Toilet Accessibility Type**'.

Fill in the Toilet Accessibility Type and click Submit



Note: You must fill in the actual functional toilet types you have in your school to provide accurate information to parents

Once saved, the data will look like this:



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add Female Toilet Type Under List Of Value In Settings

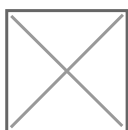
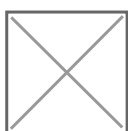
A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

To add Female Toilet Type, navigate to:

Menu Bar >> Settings >> List of Values

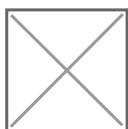
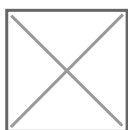
Click '+ **Add Female Toilet Type**'.

Fill in the Toilet Type and click Submit

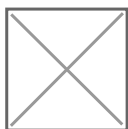


Note: You must fill in the actual functional toilet types you have in your school to provide accurate information to parents

Once saved, the data will look like this:



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add Male Toilet Accessibility Under List Of Value In Settings

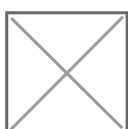
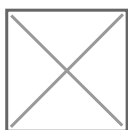
A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

To add Male Toilet Accessibility Type, navigate to:

Menu Bar >> Settings >> List of Values

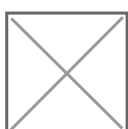
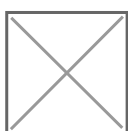
Click '**+ Add Male Toilet Accessibility Type**'.

Fill in the Toilet Accessibility Type and click Submit



Note: You must fill in the actual functional toilet types you have in your school to provide accurate information to parents

Once saved, the data will look like this:



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add Male Toilet Type Under List Of Value In Settings

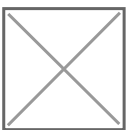
A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

To add Male Toilet Type, navigate to:

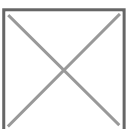
Menu Bar >> Settings >> List of Values

Click '+ **Add Male Toilet Type**'.

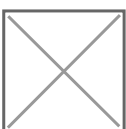
Fill in the Toilet Type and click Submit



Note: You must fill in the actual functional toilet types you have in your school to provide accurate information to parents



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

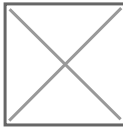
How To Add Race Under List Of Value In Settings

A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

Navigate to:

Menu Bar >> Settings >> List of Values

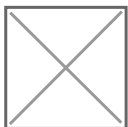
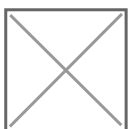
The list of Race is created as a system default that can be edited or deleted as per your requirements.

Click on the  pencil mark to edit and the  trash can to delete.

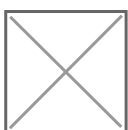


To create a new Race, click '+ **Add Race**'.

Fill in the Title and click Submit



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add School Classification Under List Of Value In Settings

A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

To add School Classification, navigate to:

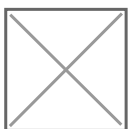
Menu Bar >> Settings >> List of Values

There are three school classifications that are created as system default that cannot be edited or deleted.

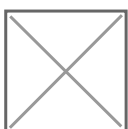
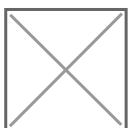
To create a new school classification, click '**+ Add School Classification**'.



Fill in the name of the School Classification and click Submit



Once saved, the data will look like this:



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add School Level Under List Of Value In Settings

A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

To add School Level, navigate to:

Menu Bar >> Settings >> List of Values

There are four school levels that are created as system default that cannot be edited or deleted.

To create a new school level, click '+ **Add School Level**'.



Fill in the name of the School Level and click Submit



Once saved, the data will look like this:



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add/Edit Ethnicity Under List Of Value In Settings

How to Add/Edit Ethnicity under List of Value in settings

How to Add/Edit Ethnicity under List of Value in settings

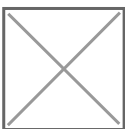
A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

Navigate to:

Menu Bar >> Settings >> List of Values

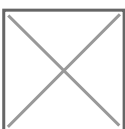
The list of Ethnicity is created as a system default that can be edited or deleted as per your requirements.

Click on the  pencil mark to edit and the  trash can to delete.



To create a new Ethnicity, click '+ **Add Ethnicity**'.

Fill in the Title and click Submit





Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Add/Edit Language Under List Of Value In Settings

How to Add/Edit Language under List of Value in settings

A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

Navigate to:

Menu Bar >> Settings >> List of Values

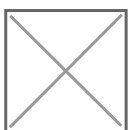
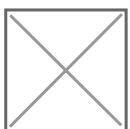
The list of Languages is created as a system default that can be edited or deleted as per your requirements.

Click on the  pencil mark to edit and the  trash can to delete.



To create a new Language, click '**+ Add Language**'.

Fill in the Title and Short Code and click Submit



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.

How To Edit Country Name In List Of Value In Settings

A list of values or LOV is a common value that is used in different data entry screens and is shown in a dropdown list for selection. Different schools in different countries might need to adjust these values based on their requirements so the system allows an administrator to add/edit these values.

Navigate to:

Menu Bar >> Settings >> List of Values

The list of countries is created as a system default that can be edited or deleted as per your requirements.

Click on the  pencil mark to edit and the  trash can to delete.



To create a new country, click '**+ Add Country**'.

Fill in the Title and Short Name and click Submit



Note: The system shows the name of the person who created a record and also the name and date when a record was updated.



If a value is assigned to a record, that value cannot be deleted. Only the name can be edited.